Code of Behavior for Users of the
James W. Miller Learning Resources Center
St. Cloud State University

Purpose:

The Code of Behavior for Users (Code) of the James W. Miller Learning Resources Center, (Miller Center or MC) establishes a standard of conduct for MC users that extends throughout the entire building. MC users include the St. Cloud State University community (students, faculty and staff), and members of the general public. The Code does not replace federal, state and/or local laws, nor does it supersede the SCSU Student Code of Conduct (http://www.stcloudstate.edu/studenthandbook/code).

Policy:

MC users are required to conduct themselves in a manner that is respectful of the rights of other MC users and does not interfere with the customary business of St. Cloud State University or the James W. Miller Learning Resources Center.

1. MC users will adhere to federal, state, local, MnSCU Board, and SCSU laws/regulations that govern individual actions and relationships among university members and university guests.
2. MC users will respect and protect the privacy and safety of other MC users with regard to physical space and personal contact, possessions, electronic accounts and academic endeavors.
3. MC users will refrain from disruptive behavior. Disruptive behavior is any action or combination of actions by an individual or group that unreasonably interferes with, hinders, obstructs, or prevents the regular and essential operation of the MC or infringes upon the rights of MC users to freely participate in its programs and services. Disruptive behavior can take many forms including: disruption of the academic environment, disruption of communications and/or services, and equipment damage or destruction. The following list of examples of disruptive behavior includes but is not limited to:
   a. Loud verbal outbursts or persistent noises which are inconsistent with an academic setting.
   b. Viewing or accessing potentially objectionable imagery that is clearly visible to other MC users, whether with personal devices or MC resources. Examples include, but are not limited to, imagery that is graphic, violent, sexually explicit, or obscene.
   c. The use of personal devices in a way that is annoying or otherwise disturbing to MC users. Examples include, but are not limited to, excessively loud ringtones or using devices for video or audio playback without the use of headphones.
d. Behavior that produces annoying or intrusive odors or other sensory stimuli. Examples include, but are not limited to, wearing excessive fragrance, excessive body odor, and cooking or food aromas.

e. The use of athletic equipment inconsistent with the normal conduct within the MC and/or potentially damaging to MC property (skateboards, rollerblades, bicycles, scooters, etc.)

f. The use of MC equipment in a way that might preclude its proper functioning for other users.

g. Destruction, mutilation, forgery, alteration, or misuse of MC documents, materials, and records.

h. Unauthorized entry into the Miller Center and/or unauthorized use of MC equipment. This may include, but is not limited to, unauthorized entry after normal operating hours, unauthorized intrusion in MC areas that are reserved for SCSU employees during and after normal operating hours, and/or any unauthorized attempt to reconfigure, add or alter software to MC computers.

i. Theft of or damage to MC property or the property of MC staff or users.

j. Violations of local, state, or federal law within the MC will result in the summoning of appropriate campus security and/or law enforcement personnel.

Procedures:

If an MC staff person observes, or an MC user reports, disruptive behavior, the MC staff person will investigate. If disruptive behavior is occurring, the MC staff person will take appropriate action based on the policies and procedures outlined in this code.

Appropriate action may include one or more of the following:

1. The MC user engaging in disruptive behavior will be asked to stop the disruptive behavior(s).

2. The MC user engaging in disruptive behavior will be asked to move to a different area of the MC where the behavior is permitted or not unduly disruptive. For example, an MC user speaking loudly on a mobile phone in the MC Library may be asked to move to the MC lobby to complete the call. An MC user viewing imagery that is potentially offensive and clearly visible to other MC users may be asked to move to a less crowded or more discreet area of the MC.

3. The MC user engaging in disruptive behavior will be asked to leave the MC.

4. MC staff may contact campus public safety and/or local law enforcement to address a situation involving disruptive behavior, especially where there is a concern about personal safety, property loss or damage, or if the MC user has repeatedly failed to comply with the directives of the MC staff.

If the user is an SCSU student, disciplinary action through the Student Conduct System may result (http://www.stcloudstate.edu/studenthandbook/code).

Failure to adhere to the above policy may result in suspension of access to the MC and/or St. Cloud State University facilities and services.
For additional information or clarification of any aspect of the above policies and procedures, please contact the Learning Resources Services Dean’s Office.

Reviewed and revised by Joe Franklin, Robin Ewing, and Olivia Olivares: December 16, 2013

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